

Frequently Asked Questions about Dual Credit & Dual Enrollment

What is Dual Credit or Dual Enrollment?

- Dual Enrollment students are enrolled in public high school, private high school, or home school, and also attend John A Logan College (JALC). These students receive college credit for their JALC courses, and may or may not receive credit at their high school. Please contact your high school counselor for more information about high school credit.
- Dual Credit is earned by students as high school credit and JALC credit at the same time. A student can receive dual credit in a JALC class that is:
 - Taught at a high school by a college qualified high school instructor
 - Taught at a high school by a JALC instructor
 - Taught at JALC during the school day with high school and college students (approved by an agreement with the high school)

What are the benefits of Dual Credit or Dual Enrollment?

Students taking Dual Credit and Dual Enrollment courses are known to gain:

- An easier transition from high school to college
- A greater likelihood of completing their college degrees
- Cost savings for students and families
- Real experience in the expectations of college-level work
- Enhanced skills required in college success such as time management, critical thinking, and study skills

What are the costs?

- The dual credit/enrollment waiver covers up to 8 credit hours of tuition per semester. Students are required to pay fees, and are required to pay for their own books and supplies. Dual credit classes taught by high school instructors have no fees.
- Fees include a technology fee of \$5 per credit hour (most of our college courses are 3 credit hours). An activity fee is applied when students reach 6 credit hours for fall and spring semesters of \$65 and at 3 credit hours in the summer for \$40. Refer to the dual credit handbook for more detailed information regarding fees.
- Students are required to purchase their own textbooks. We recommend pricing your textbooks online to find the least expensive books to use for your class. In a few limited situations, such as for science courses with labs, students may be required to purchase customized versions of textbooks that are only available through the JALC bookstore.

When can I get started?

Students can begin using the dual enrollment waiver the summer semester after their sophomore year. They can use the waiver for up to 6 semesters, or until the spring semester of their senior year. Our waiver does not cover tuition after students have graduated from high school. High schools must approve all dual credit and dual enrollment registrations.

What do I need to do to register for classes?

In order to register you will need:

1. A placement test score. Most of our students take our Accuplacer test on campus, at their high school with a JALC proctor, or the student submits SAT/ACT scores.
2. A registration form. You can fill out a dual enrollment registration form, and bring it to your high school counseling office, or make an appointment to come to our office to discuss your options and what courses will best fit your education plans.

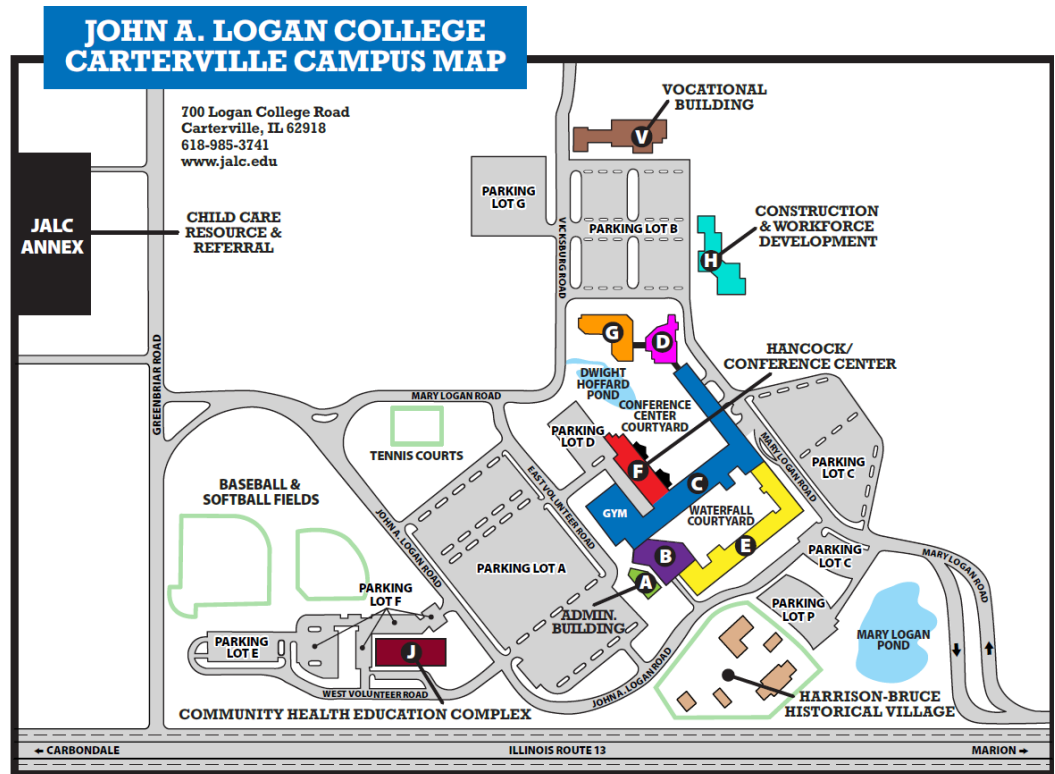
- Student information update form. All students (new and continuing students) need to complete the student information update form, so we can ensure that we have updated contact information for you and to provide the Admissions Office with the information they need. You will only need to complete this form once.

How do I find your office?

We are located on the second floor of the C building (dark blue on the map) in Office C207. Park in Parking Lot A, go into the main doors of the C wing by the bell tower, go up the wide staircase to the left and we are halfway down the hall on the left-hand side.

Can I get an Associate's degree while I am in high school?

This is an ambitious goal but definitely possible in some situations. Schedule an appointment with our office to discuss your dual credit options as well as JALC degree requirements.



How does transferring credit work?

- Most Illinois colleges and universities accept our dual credit transfer courses as core or elective credit. Contact your transfer school directly to be sure of their transfer policies. We are happy to help you with this process.
- To send an official transcript to a college or university, log in to MyJALC and click "Request a Transcript" under the Helpful Links heading.

How do I add, drop, or withdraw from a course?

- To make a schedule change, complete a form with your school counselor or in our office or email us at dualcredit@jalc.edu. We cannot make schedule changes over the phone nor can you make changes online.
- You have the first 5 days of summer semester and the first 10 days of fall or spring semester to drop a class with a 100% refund. The course will be completely removed from your schedule and college transcript.
- Withdrawals are allowed after the last day to drop with a 100% refund, and throughout most of the semester. If you request to withdraw from a course, you will receive a "W" on your transcript. Withdrawals are recorded on your permanent record and do not affect your college GPA but could affect your federal financial aid. Please see the dual credit handbook for further information.

What happens if I get a bad grade?

You can request to have a dual credit or dual enrollment grade changed to a "W" on your transcript by completing a grade change request form with our office.